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**Skills for Success Curriculum Resource Cover Page**

**e-Channel Organization**

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| COFA |

**Curriculum Resource**

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| *Activité d’apprentissage et de consolidation en lien avec les cours d’introduction à la suite Office 1 et 2.*   * *Cette activité d’apprentissage permettra à l’apprenant de concrètement mettre en pratique, les notions de base du ruban accueil des logiciels Word, Excel et PowerPoint.* |

**OALCF Alignment**

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| **Competency** | **Task Group** | **Level** |
| **Competency D - Use Digital Technology** | **N/A** | **2** |
| **Competency A -Find and Use Information** | **A1. Read continuous text** | **1** |
| **Competency B - Communicate Ideas and Information** | **B3. Complete and create documents** | **2** |
| **Choose an item.** | **Choose an item.** | **Choose an item.** |
| **Choose an item.** | **Choose an item.** | **Choose an item.** |

**Goal Paths (check all that apply)**

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| Employment  Apprenticeship  Secondary School Credit | Postsecondary  Independence |

**Embedded Skills for Success (check all that apply)**

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| Adaptability  Collaboration  Communication  Creativity and innovation  Digital | Numeracy  Problem Solving  Reading  Writing |

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| **Notes:** |